

ROBE PRIMARY SCHOOL 2016 'LITERACY / NUMERACY DATA COLLECTON SCHEDULE'

DATA COLLECTED	WHEN	STUDENTS INVOLVED	HOW THE DATA IS COLLECTED
TERM 1			THE LATEST VERSION (Term1 2016)
P.M. READING BENCHMARK TEST	R to Yr 2-Twice/term Yr 3 to 5-Once/term Yr 6+7-Terms 1 + 3	REC TO YR 7 (testing will continue for year 5/6/7 students who haven't passed L30)	On sheets, filed in student folders. Reader Cover and Reports to parents.
OXFORD WORD SPELLING TEST	WKS 3 AND 4	REC to YEAR 7	
BURT READING (Optional)	WKS 3 AND 4	REC to YEAR 7	
WRITING GENRE-Teacher's discretion	WKS 3 OR 4	REC to YEAR 7	
TERM 2			
N.A.P.L.A.N.	WEEK 3 or 4	YEAR 3 / 5 / 7	
P.M. READING BENCHMARK TEST	R to Yr 2-Twice/term Yr 3 to 5-Once/term	REC TO YEAR 7 (testing will continue for year 5/6/7 students who haven't passed L30)	On sheets, filed in student folders. Reader Cover and Reports to parents.
WRITING GENRE-Teacher's Discretion	WKS 3 OR 4	REC to YEAR 7	
ACER 'First Word spelling test'	WKS 7 to 9	REC to YEAR 7	
BURT READING	WKS 7 to 9	REC to YEAR 7	
TERM 3			
D.E.C.D. RUNNING RECORDS	WKS 7/8/9 /10	YEAR 1 AND 2	with DECD / our assessment filing cabinet
P.A.T. TESTING (ONLINE)	WKS 7/8/9 /10	REC to YEAR 7	Teacher records, passed on to the next teacher
P.M. READING BENCHMARK TEST	R to Yr 2-Twice/term Yr 3 to 5-Once/term Yr 6+7-Terms 1 + 3	REC TO YEAR 7 (testing will continue for year 5/6/7 students who haven't passed L30)	On sheets, filed in student folders. Reader Cover and Reports to parents.
WRITING GENRE- Teacher's discretion	WKS 3 OR 4	REC to YEAR 7	
TERM 4			
P.M. READING BENCHMARK TEST	R to Yr 2-Twice/term Yr 3 to 5-Once/term	REC TO YEAR 7 (testing will continue for year 5/6/7 students who haven't passed L30)	On sheets, filed in student folders. Reader Cover and Reports to parents.
WRITING GENRE-Teacher Discretion (must be the same as other terms)	WKS 3 OR 4	REC to YEAR 7	
ACER 'First Word spelling test'	WKS 6 to 8	REC to YEAR 7	
BURT READING	WKS 6 to 8	REC to YEAR 7	

FILING SYSTEM – A clear plastic folder, with the appropriate name, is to be kept in the classroom for each student. Copies of all tests listed are to be kept in this folder, along with Referral Applications and Running Records and NALAN reports. This folder must be put in the student's ED043 file once

ROBE PRIMARY SCHOOL REPORTING TIMELINE

DATA PRESENTED	WHEN	STUDENTS INVOLVED	WHERE THE DATA IS STORED
STUDENT GOALS	TERM 1	YEARS 3 TO 7	STUDENT LEARNING PLAN FOLDER
TEACHER WRITTEN REPORTS	TERMS 2 AND 4	REC. TO YEAR 7	STUDENT LEARNING PLAN FOLDER
LEARNING DISCUSSIONS	WKS 8+9 OF TERM 1 * Others at teacher / parent discretion	REC. TO YEAR 7	LEARNING DISCUSSION PROFORMA then FILED
STUDENT SELF ASSESSMENT	TERM 4	REC. TO YEAR 7	STUDENT LEARNING PLAN FOLDER

STUDENT WORKBOOKS are available for parents to look at upon request.

** Document review date is Term 4 2016